



800 St. George Ave  
Jefferson LA 70121  
504-731-2829 Office  
504-731-2831 Fax

## INSTRUCTIONS TO OWNER-OPERATORS FOR LEASING

Triple G Express will process truck leases Monday thru Thursday at 8am to 10am at 916 St. George Ave, Jefferson LA 70121

There is no need to call the terminal for an appointment

If you want to lease your truck to our company you must:

Please be on time, late arrivals may be required to return another day

Gather all of the documentation on the attached list, all of these are required documents, missing documents will delay your truck from being leased

All documents must be current and valid

Driver and Owner needs to come in together with TRUCK (You must be the registered owner on the truck's Registration & Cabcard)

Please have driver write down the last 10 years of employment before coming in

If you have any questions please call me

Thanks so much,

Julie Seri  
Triple G Express, Inc.  
Safety Department  
504-731-2841 ext. 122  
504-731-2831 fax

# DOCUMENTS TO BRING WITH YOU

APPLICANT NAME \_\_\_\_\_

Please check only one:

Owner / Operator is Incorporated or is LLC company -  
Bring State Certificate of Incorporation & letter verifying FEIN Number

Owner / Operator is Sole Prop

Please check only one:

Owner / Operator has own NTL insurance coverage -  
Bring Certificate of Bobtail Insurance - Min \$500,000 coverage. Triple G Express, Inc. must be made the Certificate Holder

800 St. George Ave  
Jefferson, LA 70121

Owner / Operator desires to obtain NTL coverage through Triple G Express Insurance Carrier. 504-731-2841  
504-731-2831 f+

## NEED SUPPORTING DOCUMENTS

P. plate  Apportion Plates Cab Card - TX, OK, MO, AR, LA, KY, TN, MS, AL, VA, NC, SC, GA, FL

*(Don't Need All)  
States*

B-plate  Truck Registration (State) \_\_\_\_\_

DOT Annual Inspection Long Form *on Truck*

Bill of Sale or Title

Unladen Weight Ticket - Note Number of gallons when weighted → *you can get a free one when you go through a DOT scale, you can go inside and ask for one.*

Truck Cost \_\_\_\_\_ Date Purchase \_\_\_\_/\_\_\_\_/\_\_\_\_

Driver's Cell Phone \_\_\_\_\_ Cell Phone Provider \_\_\_\_\_

Drivers DOT Physical Long Form including copy of driver's wallet card

CDL Class A Driver's License & TWIC Card

Driver's Social Security Card or Birth Certificate

Three Bungie Cords per truck *(Don't need)*

US DOT # \_\_\_\_\_ *(Don't need) yet*

Truck's complete Tire Size \_\_\_\_\_

only 2 violations/accidents

## DRIVER STANDARDS

### A. Driver's Age and Experience

1. All drivers must be at least 25 years old and meet all other D.O.T. requirements
2. All drivers must have at least two years current commercial driving experience in a comparable class of vehicle

### B. Ineligible Drivers (MVRs) to be Declined

1. Any driver without a valid commercial driver's license  
Any applicant with not more than 4 moving violations, but not to exceed 3 moving violations in the past twelve months nor more than 1 at-fault accident, and no serious violations within the past 5 years.  
*Speeding over 15 mph*
2. Any driver with any of the following violations regardless of the time period:
  - a. Homicide involving vehicle
  - b. Using vehicle to elude officer
  - c. Hit and Run
  - d. Manslaughter with vehicle
  - e. Felony with vehicle
  - f. False report to department
  - g. Permitting an unlicensed driver to drive
3. Any driver convicted of any of the following:
  - a. Driving while under the influence of alcohol or drugs
  - b. Refusal to submit to an alcohol or drug test
  - c. Reckless driving (Note: Careless or negligent driving are considered moving violations. They are not the same as reckless driving)

2 Event  
Box

( Driver must be at least 25  
must have TWIC )